



TRANSFER CERTIFICATE

S.No:

Admission No.:

- 1 Name of Pupil: _____
- 2 Mother's Name: _____
- 3 Father's/Guardian's Name: _____
- 4 Date of Birth (In Christian Era) According to Admission & Withdrawal Register: _____
(in words): _____
- 5 Nationality: _____
- 6 Whether the candidate belongs to Schedule Caste or Schedule Tribe: _____
- 7 Date of first admission in the School with Class: ____
- 8 Class in which the pupil last studied (in figures): _____
(in words): _____
- 9 School / Board Annual examination last taken with result: _____
- 10 Whether failed, if so once / twice in the same class: _____
- 11 Subject Studied: _____

- 12 Whether qualified for promotion to the higher class: _____
If so, to which class (in figures): ____ (in words): _____
- 13 Month up to which the school dues paid: _____
- 14 Any fee concession availed of : if so, the nature of such concession: _____
- 15 Total No. of working days in the academic session: ____
- 16 Total No. of working days pupil present in the school: _____
- 17 Whether NCC Cadet / Boy Scout / Girl Guide (details may be given): _____
- 18 Games Played or extra curricular activities in which the pupil usually took part: _____
- 19 General Conduct: _____
- 20 Date of application for the certificate: _____
- 21 Date of issue of certificate: _____
- 22 Reason for leaving the school: _____
- 23 Any other remarks: _____

Signature of
Class Teacher

Checked By
(State full name & designation)

Principal
Seal